

**DAMASCUS CHRISTIAN SCHOOL**  
***DISCIPLINARY PROCEDURE***

Damascus Christian School is honored that you have asked our staff to assist you in the training of your child for Christian discipleship. Our total program is designed to help parents in the development of the spiritual, academic, moral, physical and social qualities that characterize your son or daughter.

In order to carry out your wishes for total character development, we believe it is necessary to follow the Scriptural admonition to correct a child when his or her behavior is in violation of proper or reasonable school rules and procedures. Usually, a quiet word with a student will suffice. However, there are those times when on-going warnings and counsel are not heeded and stronger action is required. This may be in the form of a detention, student-parent-teacher conference, counsel with the principal, or when all else has failed, suspension, and/or probation, or expulsion.

Our basic disciplinary process is as follows:

1. For minor infractions or petty attitudes, the teacher counsels with the student privately, one-on-one.
2. If there is a problem of on-going disrespect or defiant disobedience, the next step would be a parent-student-teacher conference.
3. If there is no resolve, the principal would then enter the picture along with the above mentioned parties.
4. If problems persist, the student would be suspended. Parents or guardians would be called and the student would be sent home for the designated suspension period. Prior to being re-admitted, a parent-student-DCS staff conference would be scheduled to determine the next course of action. The student may be placed on probation.
5. If, within a reasonable period of time following the suspension, there seems to be no apparent change in behavior/attitude, the student will be asked to leave Damascus Christian School.

We have read the above and agree to support the school in its discipline policy. If we have any questions concerning action taken involving our son or daughter, we agree to first discuss it only with the person(s) most directly involved (Matthew 18:15-17).

Date \_\_\_\_\_ Father's Signature \_\_\_\_\_

Mother's Signature \_\_\_\_\_

*This must be signed and returned to the school office by the first day of school.*